

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on

Wednesday 17th September 2025 at 7.30pm in the Cross Keys Public House

Present: Councillors: Malcolm Yates (MY/Chair), Roger Norman (RN), Alan Robinson (AR) Malcolm Robertson (MR)

In Attendance: R Holloway (Clerk)

DISCUSSION AND DECISIONS	
091/25	To receive representation from the public (ten minutes): 2 members of the public attended the meeting. Michael updated the Council on the work done through the Collies volunteer group, general maintenance is ongoing, the long grass has been cut back, weeding and some hedge trimming has been done, and the painted stones remain an interesting talking point.
092/25	To receive and accept apologies for absence: Cllr. Law-Riding, Cllr.Hickinbotham
093/25	Declarations of interest: There were no declarations of interest.
094/25	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 16 th July 2025 as a true record and were then signed off by the Chairman.
095/25	To note Matters Arising: None.
096/25	To receive the Chairman's report: The Chairman outlined that some research had been done over the summer to gauge burial plot costs from other Cemetery's around the County, this was to check whether the plot fees at Upton needed to be reassessed as they had not changed for a good number of years. He raised the subject of the grass mowing at the cemetery and mentioned that there seemed to be an area of grass that had not been mowed and had been left long over the summer, visitors to the cemetery had mentioned that it looked untidy. Chairman and Councillors asked the Clerk to speak to NSDC and to get this area mowed by NSDC and to ensure they kept it maintained in line with the rest of the grassed area.
096/25	Reports from District/County Councillors: Councillor Melton thanked the parish Council for attending the recent meeting held by NSDC around creating neighbourhood plans and that he felt all villages should consider creating one. He mentioned he had received an e-mail from planning enforcement confirming that action was being taken to clean up Home Farm under a statutory 215 notice. He asked the Parish Council if they felt that there was a need for mandatory traffic measures to be put in place as part of a licence, following the recent approval to increase the number of race meetings held at Southwell Racecourse.
097/25	To Receive updates on the following: <ol style="list-style-type: none"> a. CVG: RN has obtained prices for the stone from various sources with Breedon's being the most cost effective also 2 rolls of geo textile for the pathway and MY to provide 4 tonnes of type 1 stone, the proposal was seconded and agreed by all to proceed. b. To receive report on footpaths/dog bins: To receive playground update: There is no update from County Council as it seems that the budget under Reform has not been agreed. The playground is all OK, the fence needs painting and MR offered to get this done.

098/25	To receive and action Highways issues: There are potholes on Hockerton lane that need filling, some of the drains have been cleaned out but there is vegetation on the footpath from Upton to Southwell, The Clerk to report this to Nottinghamshire County Council.
099/25	To note the Village Hall update: a. Finance: The balance of the Village Hall reconciliation of £42502.77 was agreed and signed off by the Chairman b. Maintenance and caretaking: To receive an update on the VH roof: RN outlined the works to date, the south side of the roof had been stripped back and re-felted, however the weather has created some issues. The roof timbers were found to have active woodworm, and this had now been treated, the gutter on the south side of the hall needs replacing. MY asked if RN could speak to the Contractor to ensure the work was completed as quickly as possible so that classes and events booked into the dairy were not disrupted any more than was needed. MY would seek a quote for re-painting the hall inside to freshen things up. RN was advised to organise the new windows to be installed.
100/25	To Consider the current Burial Policy and costs: The Chairman outlined that the burial plot costs had not been reviewed for several years, prices from other Cemeteries in the County had been circulated to all Cllrs in advance of the meeting and it was agreed that they were far higher than Upton was charging. The Chairman proposed that the price of a burial plot be increased from £250 to £300 per plot with an annual review every April. This was agreed by all.
101/25	To receive the Community defibrillators Monthly inspection All OK
102/25	Financial Matters: a. The Bank reconciliation of £20,466.45 was agreed b. To note payments received of £2009.19 and authorise payments: Payments, including the VH, totalled £8589.76 were authorised.
103/25	To consider the budget figures and reserves: The Chairman asked all Councillors to consider items for possible inclusion into the budget for 2026/27, the budget would need to be formalised over the next couple of months to ensure the precept request was approved by the January meeting for onward submission to NSDC.
104/25	Planning matters: a) 25/01419/TPO noted b) 25/01431/LDCE support c) 25/01455/TWCA noted
105/25	To note and action service faults: There is an issue at the top of Church Lane over a blocked sewer pipe, also a possible water mains leak both of these had been reported to Severn Trent
106/25	To receive update on website: All OK
107/25	Lottery draw for September 2025: £50.00 – no 223. £25.00 – no 68. £10.00 – no 55. £5.00 – no 168
108/25	Correspondence: All correspondence is circulated

109/25	Agenda items for next meeting: Budget items
110/25	Date of next meeting: Wednesday 15 th October 2025 at 7.30 pm at the Village Hall
111/25	Close: There being no further business, the Chairman closed the meeting at 20.44