

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 30th November 2022 at 7.30pm in the Village Hall

Present: Councillors: (Chair) Malcolm Yates (MY), Isobel Key (IK), Peter Snow (PS), Theresa Pick (TP) and Cath Jewitt (CJ).

In Attendance: L-J Campbell (LJ/Clerk) and one member of public.

	DISCUSSION AND DECISIONS
095/22	To receive representation from the public (ten minutes): there was no representation from the public.
096/22	To receive and accept apologies for absence: apologies received and accepted by Cllrs Chambers and Norman.
097/22	Declarations of interest: There were no declarations of interest.
098/22	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 18 th October 2022 as a true record and signed by the Chairman.
099/22	To note Matters Arising: covered under agenda items
100/22	To receive and note the Chairman's report: all items are covered in the agenda.
101/22	Reports from District/County Councillors: Cllr Jackson sent his apologies and a brief report to say that he has reported the potholes on Hockerton Lane.
102/22	Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report: All is fine at the burial ground. The Ash trees are being removed at the Collies, and the hedges will be trimmed back, and the Christmas lights will be put up.
103/22	To action Highways issues: Hockerton Lane potholes have been reported. The broken manhole at the end of the village has been replaced. It was agreed to arrange an inspection from VIA – Hockerwood Lane – Clerk to arrange for them to inspect. Clerk to ask if they can please remove the old Upton village signs.
104/22	Village Hall update a. Finance: The latest financial position of the VH was accepted as a true reflection of accounts. Invoices amounting to £164.05 were approved for payment. The Clerk was asked to show monthly income and expenditure moving forward. b. Bookings: It has been noted that the WI payments are outstanding, DC is chasing it. DC submitted an electronic report in his absence: 'We have had the usual regular monthly hires, plus a spooky evening for the children of the village which was a great success and a surprise birthday party. I continue to check the Hall after every booking, and all is well.' c. Maintenance and Caretaking: the projector screen has come off of the wall and needs putting back. d. To consider update on the roof: MY is in the process of getting three quotes for the roof as well as separate quotes for insulation including three new double-glazed windows.

105/22	Community defibrillators monthly inspection reports: The clerk gave MY a form with instructions on how to test the defibrillators to see what software updates they need; he will then let the clerk know and she will arrange for them to be taken away and updated. They are presently in full working order.
106/22	Financial Matters: a. The latest financial position of the PC was accepted as a true reflection of accounts. b. Total approved for payment £1331.97. c. To receive update on the community grant: nothing to update presently. d. Items for the 2023-24 Budget: Coronation, match funding for roof and insulation. Cllrs were asked to bring costs to the January meeting. Clerk was asked to order a Union Jack flag.
107/22	Planning matters: a. Applications: The PC was asked to comment on amended Planning Application 21/02043/FULM land off Nottingham Road, Southwell – new food store. The PC supported a second supermarket in Southwell in a more suitable location. b. Decisions (to note): 22/01381/FUL Barns at Pensylane House, barn conversion - PERMITTED
108/22	To discuss action for setting up a village email system: MY will collect email permissions door-to-door when selling village Lottery tickets.
109/22	To note and action service faults: Nothing to note
110/22	Correspondence/AOB: an email was received from a Parishioner regarding Hockerton Lane and a suggestion for a Community Group to manage the ongoing maintenance at The Collies. He also offered to set up a Parish Council website. Clerk to respond that the PC will consider in the new year.
111/22	Agenda items for next meeting: Budget/precept, Clerk’s salary scale, Annual Insurance, Coronation, Lottery.
112/22	Date of the next meeting: Wednesday 18 th January 2023 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 20h17