

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on

Wednesday 20th May 2026 at 6.30pm at the Village Hall, Upton.

Present: Councillors: Malcolm Yates (MY/Chair), Kim Hickinbotham (KH) Malcolm Robertson (MR)

In Attendance: R Holloway (Clerk) and 0 members of the public.

	DISCUSSION AND DECISIONS
23/26	To receive representation from the public (10 minutes): None
24/26	To receive and accept apologies for absence: Cllr. Norman, Cllr Quick, Cllr Robinson
25/26	Declarations of interest: none
26/26	Election of the Chairman and Vice Chairman: Councillor Yates was nominated to continue as Chairman; this was moved and approved. The role of Vice-Chair was moved to the June meeting to ensure more Councillors were in attendance
27/26	Signing of the Declaration of acceptance of Office: Councillor Yates signed the Declaration of Acceptance of Office form
28/26	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 15 th April 2026 as a true record and were signed off by the Chairman.
29/26	To note Matters Arising: none
30/26	To receive the Chairman's report: The Chairman noted that the noticeboard had been erected on the garden and would provide a more detailed report at the Annual Parish meeting later.
31/26	Reports from District/County Councillors: Cllr. Melton highlighted that there had been a change in the Administration at Newark and Sherwood District Council with a new coalition between Labour, the Independents for Newark and the Liberal Democrats. Peter Harris was now Portfolio Holder with the responsibility for Corporate Services; he would be looking to see what assets the District Council had that could potentially be divested down to the local Parish and Town Councils. MY mentioned the Village Green that was owned by NCC but managed and maintained by the PC. Cllr Jackson highlighted the recent change to the supplementary questions part of NCC constitution in that they need to be submitted in writing in advance. There was now a fresh pot of money £180 million available for road repairs which it was hoped would be spent wisely on repairing potholes etc.
32/26	To appoint to Committees: This item was deferred to the next meeting
33/26	To Receive updates on the Green Spaces/burial ground, and rights of way. CVG: The grass has been mown and some work on the raised beds completed, a dwarf lilac tree was planted for Barbara Page- gifted by the Church wardens on her retirement, along with some flowers, A thank you to the Collies Charity for the new garden-dedicated noticeboard and to Colin and David for installing it, notes about the garden are now displayed for all to read.

	b. To receive report on footpaths/dog bins: Clerk is looking to source some signs re owners picking up after their dogs. There had been an enquiry as to whether there was a footpath on Micklebarrow Hill, MY had advised no. c. To receive Playground update: All Ok d. To receive an update on the footpath from Church Walk to the Churchyard: MY is still working on this and looking at the funding, permissions from landowners was being done and was ongoing, costs are an issue and the heritage aspect of parts were being carefully considered.
34/26	To note the Village Hall update: a. Finance: The Bank reconciliation for April for the Village Hall was presented and signed off by the Chairman b. Maintenance and caretaking: It was noted that there were very small fragments of glass left on the floor and tables following the recent glass class, Clerk to contact the Class to highlight this and to request extra care be taken to remove all glass at the end of the class. c. To receive an update on the Village Hall refurbishments: MY still looking at items still to finish, curtains/blinds, redecorating and new radiator.
35/26	Financial Matters: a. To accept the latest financial reconciliation as of 31st April 2026: The Parish Council Bank reconciliation was agreed and signed off by the Chairman b. To note payments received and authorise invoices for payment: The payments received were noted and invoices for payment were signed off by two Councillors c. Change of Bank Authorisation (removal of name), this was agreed and would be authorised through the Bank
36/26	Planning matters: 26/00382/PIP land to the East of Hockerton Road, decision notice: This was noted
37/26	To receive highways update: The report from the recent speed tube assessment would be sent to all Councillors by the Clerk
38/26	To discuss and determine the new 12month contract for the lengthsman scheme: This was discussed and agreed by all, noting that it was a three-year contract renewed annually by submission of the lengthsman diary, the Clerk to add in a new agenda item to cover this on a monthly basis.
39/26	To receive the community defibrillators monthly report: All OK
40/26	To note and action service faults: none
41/26	Lottery draw for May 2026: 1) £50.00- no 184. 2) £25.00 -no 156. 3) £10.00 no 163 4) £5.00- no 89
42/26	Correspondence: All correspondence circulated electronically.
43/26	Agenda items for next meeting: Lengthsman scheme to be added
44/26	Any other business: It was outlined that the flyers for the fete had been sent out
45/26	Date of next meeting: Wednesday 24 th June at 6.30 pm at the Village Hall, apologies noted for this meeting from KH

Signed

Chairman

Date.....