

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 18th January 2023 at 7.30pm in the Village Hall

Present: Councillors: (Chair) Malcolm Yates (MY), Isobel Key (IK), Peter Snow (PS), Theresa Pick (TP), David Chambers (DC), Roger Norma (RN).

In Attendance: L-J Campbell (LJ/Clerk), Cllr Roger Blaney and one member of public.

	DISCUSSION AND DECISIONS
113/22	To receive representation from the public (ten minutes): a member of public relayed concerns about the footpaths and suggested the installation of zebra crossings (one outside the Cross Keys and another outside the green).
114/22	To receive and accept apologies for absence: apologies received and accepted by Cllr Jewitt.
115/22	Declarations of interest: There were no declarations of interest.
116/22	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 30 th November 2022 as a true record and signed by the Chairman.
117/22	To note Matters Arising: a. Kings Coronation – It was agreed that Sunday 7 th May 2023 would be the best day to hold an event; MY will liaise with the group that organised the Jubilee and confirm if they would like to arrange it, it was suggested that the Cricket Club could be a suitable venue.
118/22	To receive and note the Chairman’s report: MY thanked Santa and the team for all their hard work at the Christmas event.
119/22	Reports from District/County Councillors: Cllr Roger Blaney (<i>arrived 19h37</i>) reported that there has been consultations regarding battery (lithium) energy storage systems at Staythorpe along with two other applications near Airham and Kelham. The replacement VH roof was discussed and it was agreed that we would need to consider the building regulations – RB will investigate what is needed and let MY know. Cllr Roger Jackson (<i>arrived at 19h42</i>) reported that consultations are out for combined authorities and kerb side glass collection. The budget increase will be 4.8%. Another £4.5M has been assigned towards road works. The Community Grant is open again with a deadline of 1 st February 2023. NCC charity event Sunday lunch on March 26 th at Newark Showground (£35 pp). MY asked RJ about the narrow pavements and the possibility of introducing Zebra crossings as was raised in the public participation item – RJ will look into it. (<i>Both left at 20h02</i>).
120/22	Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report: Footpath 11 - MY is aware of the fencing and styles which will be replaced with kissing gates, they are looking at diverting the footpath to go around the field. The Annual Playground Inspection was undertaken and the report received; defer to the February meeting. Collies – TP would like to remove the Ash trees before they get any bigger as well as bryer to make space for the new hedge plants. Clerk to contact Woodland Trust about hedge plants. RN reported that the dog bins overflowed a lot over Christmas which he reported to NSDC and arranged to have them cleared immediately - RN will arrange.

121/22	To action Highways issues: covered in items above.
122/22	<p>Village Hall update</p> <p>a. Finance: The latest financial position of the VH was accepted as a true reflection of accounts. Invoices amounting to £62.50 were approved for payment.</p> <p>b. Bookings: WI have provided a cheque for £150 to cover March-November. It was agreed to raise the hire fees to £12 ph with immediate effect; Clerk to amend booking form.</p> <p>c. Maintenance and Caretaking: The cleaning is going well, DC continues to check the hall before and after each hire. The oven is not in good working order and will need to be replaced at some point.</p> <p>d. To consider update on the roof: MY circulated quotes for the roof and insulation; Clerk to investigate getting grants and MY will look at getting two further quotes as well as quotes for double glazed windows or secondary glazed windows.</p>
105/22	Community defibrillators monthly inspection reports: The clerk requested the serial numbers of each machine and batteries so that she can book the defibs in for software upgrades.
106/22	<p>Financial Matters:</p> <p>a. The latest financial position of the PC was accepted as a true reflection of accounts.</p> <p>b. Total approved for payment £2176.05.</p> <p>c. To receive update on the community grant: open until 1st February 2023</p> <p>d. To approve the 2023-24 Budget - deferred</p> <p>e. To set the Precept for 2023-24 - £8400</p> <p>f. To appoint an internal auditor for 2022-23 – deferred.</p> <p>g. To approve the Clerk’s new salary scale - deferred</p>
107/22	<p>Planning matters:</p> <p>a. Applications: 22/02425/HOUSE The Croft, replace boundary wall, footpath & window. – SUPPORTED. 22/02389/LDCP Oakden, Main Street, gable loft conversion – OBJECTED (RN will email comments to Planning).</p> <p>b. Decisions (to note): None at the time of setting the agenda.</p> <p>c. To consider any further applications received prior to the meeting</p>
108/22	To discuss action for setting up a village email system: Deferred.
109/22	To note and action service faults: Missing sign reported.
110/22	Correspondence/AOB: Circulated electronically
111/22	Agenda items for next meeting: Sign off Budget, agree Clerk’s pay scale, appoint internal auditor, approve VH booking form,
112/22	Date of the next meeting: Wednesday 15 th February 2023 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 20h56.